

**Country: Survey of damage and losses in Commerce and Industry  
Conducted By:**

**Section 1: Identification**

Date of interview: [day/month/year]	<input type="text"/> <input type="text"/> <input type="text"/>	1. Province	<input type="text"/>
2. District:	<input type="text"/>	3. Village:	<input type="text"/> <input type="text"/>
4. Village/road:	<input type="text"/> <input type="text"/>	5. Name of the company (processing or manufacturing unit):	<input type="text"/> <input type="text"/>
6. Identification number:	<input type="text"/> <input type="text"/> <input type="text"/>		
7. Address: ..... ..... .....	8. Contract phone number (if any)		
9. Type of Business	<input type="checkbox"/> manufacturing..... 1 <input type="checkbox"/> processing..... 2 <input type="checkbox"/> cottage industry .. 3	10. What do you process or produce (use code1)?	<input type="text"/>

- Code 1:**
- Food..... 1
  - Beverage..... 2
  - Bakery /biscuit/chocolate factory ... 3
  - Tobacco ..... 4
  - Jute ..... 5
  - Cotton/woven ..... 6
  - Leather..... 7
  - Wood products, incl. Furniture..... 8
  - Paper, paper products ..... 9
  - Ice cream/ice factory ..... 10
  - Other (specify)..... 11

## Section 2: Questions related to your Business

Q.no.	Questions	Response	Response option
	<b>Business operation</b>		
1	Has the business been affected by the disaster?	<input type="checkbox"/>	Yes..... 1 No..... 2 – skip to Q3
2	If yes, in what way has the business been affected?  [multiple response]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Damage to premises ..... 1 Damage to equipment/machinery ..... 2 Damage to finished products ..... 3 Shortage of labor ..... 4 Shortage/lack of electricity ..... 5 Shortage/lack of water ..... 6 Shortage/lack of raw materials ..... 7 Productivity decline ..... 8 Stoppage of operations ..... 9 Demand decline for products..... 10 Other (specify)..... 11
3	Had the business stopped due (indicate name of disaster)	<input type="checkbox"/>	Yes..... 1 No ..... 2 – skip to Q7
4	Is the business currently in operation?	<input type="checkbox"/>	Yes..... 1 No ..... 2– skip to Q6
5	If yes, after what time period the business were in operation again?	<input type="checkbox"/>	Within a week..... 1 Within two weeks ..... 2 With in a month ..... 3 With in two months ..... 4 I don't know ..... 5
6	If no, when do you anticipate being able to start operation again?	<input type="checkbox"/>	Within a week..... 1 Within two weeks ..... 2 Within a month ..... 3 Within three months ..... 4 I don't know ..... 5
	<b>Number of employees</b>		
7	Total number of employees in the business now	<input type="checkbox"/>	Number of employees now
8	Total number of employees pre-disaster	<input type="checkbox"/>	Number of employees before the disaster
9	If different from now, how many of your employees were killed?	<input type="checkbox"/>	Number of employees killed by the disaster
10	If different from now, how many of your employees were injured due to disaster and are not attending the job anymore?	<input type="checkbox"/>	Number of employees injured due to the disaster

Q.no.	Questions	Response	Response option
11	If different from now, how many of your employees left because they need to attend their home due to this disaster?	<input type="text"/>	Number of employees left due to disaster
12	If different from now, how many of your employees you reduced because the business is reduced due to disaster?	<input type="text"/>	Number of employees you reduced due to disaster
<b>Business output/revenue level</b>			
13	What is the level of average out-put/revenue per month now?	<input type="text"/>	Value in (indicate local currency)
14	Has output/revenue been reduced?	<input type="text"/>	Yes..... 1 No ..... 2 – skip to Q18
15	What was the level of average out-put/revenue per month in pre-disaster time?	<input type="text"/>	Value in (local currency)
16	If different, how much has it been reduced in percentage (base value is pre-disaster time)	<input type="text"/>	In percentage
17	When do you anticipate output/revenue back to its pre-disaster level?	<input type="text"/>	Within a week..... 1 Within two weeks ..... 2 Within a month ..... 3 Within three months ..... 4 I don't know ..... 5
<b>Damage of building structure, asset and stock</b>			
18	Was the building structure damaged by the disaster?	<input type="text"/>	Yes..... 1 No ..... 2 – skip to Q20
19	If yes, how much money it would take to repair/restore the damaged building structure?	<input type="text"/>	Value in local currency
20	Were other assets damaged by the disaster?	<input type="text"/>	Yes..... 1 No ..... 2 – skip to Q22
21	If yes, what was the value of other assets that were damaged by the disaster ?	<input type="text"/>	Value in local currency
22	Was the stock damaged by the disaster?	<input type="text"/>	Yes..... 1 No ..... 2 – skip to Q24
23	If yes, what was the value of the stock that has been damaged by the disaster?	<input type="text"/>	Value in local currency
<b>Impact on supply chain, market and financial support</b>			
24	How have your customers been affected? <b>[multiple response]</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No problem with customers..... 1 Deliveries have been delayed ..... 2 Delivery cannot be made ..... 3 Order cancelled by customer due to delays ..... 4 Other (specify) ..... 5

Q.no.	Questions	Response	Response option
25	What sort of difficulties are you experiencing getting your goods/services to the market? <b>[multiple response]</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No problems ..... 1 Lack and increased cost of transport ..... 2 Lower demand for our products ..... 3 Lack /insufficiency of working capital .. 4 Other (specify)..... 5
26	How have your suppliers been affected? <b>[multiple response]</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Suppliers not affected ..... 1 Raw materials scarce/not available..... 2 Higher price for raw materials ..... 3 Other (specify)..... 4
27	How has your access to finance been affected? <b>[multiple response]</b>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No problems ..... 1 Difficulty in paying outstanding loans .. 2 Need to renegotiate existing loans ..... 3 Need soft term fresh loans ..... 4 Other (specify)..... 5
28	Have you or the bank lost records?	<input type="checkbox"/>	Yes..... 1 No..... 2
29	Is your business insured for disaster (in terms of assets and losses?)	<input type="checkbox"/>	Yes..... 1 No..... 2
<b>Respondent's suggestion on how government can help to restore the business</b>			
30.	What are the most important steps that the government can take to help your business to get back on its feet again? Give maximum 3 suggestions  1. .... ..... .....  2. .... ..... .....  3. .... ..... .....	<input type="checkbox"/>   <input type="checkbox"/>   <input type="checkbox"/>	This is an open-ended question, it will be coded later